

# Privacy and usage policy

## Privacy Policy Statement

Dear user or visitor of the Riyadh Elm University website, your entry or use of the site is an express approval by you, and therefore you must adhere to the terms and conditions mentioned on this page.

It is strictly forbidden to make any illegal attempt to breach or circumvent the terms of protection or to use the site for other than the purposes specified for it, or to block any of the portal services from authorized users, or any use, preservation, change, harm or destruction of information, Or any interference with the portal or its operation, and that any evidence of such actions may expose its owner to the legal issue.

The management of the site does not collect any personal information about you without your knowledge when you enter it, although you may provide us with that information in some special cases such as "use requests", we collect and save some specific information automatically about you such as the Internet Protocol "IP" The domain through which you access the Internet, or whether you access through a proxy specified by your Internet provider "ISP", or the time and date of your visit to the site to which you linked our portal directly and the pages and activities you visited within the site.

We use short statistics to make the site more useful to visitors and users, such as knowing which information is most important to visitors and users and which is less important, and for other purposes such as determining technical specifications for site design and providing system performance and defects, and this information is never shared outside the scope of the management team And support the site only in the case of a request by one of the competent judicial or sovereign authorities.

## Our commitments

Those responsible for the Riyadh Elm University website are committed to respecting your privacy and protecting your personal information, and in recognition of our commitment to protecting the security of your sensitive information, we have prepared a security and privacy document to inform you of current practices in the context of information management on the Riyadh Elm University website.

What governs our handling of personal information is the privacy and security laws in force in the Kingdom of Saudi Arabia, and we are committed to protecting your privacy whether you are browsing just to obtain information or you are conducting any electronic services with us.

## Collection and use of electronic information

When you visit the Riyadh Elm University website, we will not take your personal information unless you choose to receive any of our electronic services.

## **Maintain IP addresses**

Our network server collects your Internet Protocol addresses automatically when you visit the site (your Internet Protocol address is the number of the address of your computer that allows other computers connected to the Internet to know the destination to which data is being sent, but this address does not reveal your identity ).

We use your IP address to help diagnose problems with our server and to compile statistics about Portal usage.

## **Use of cookies**

The site uses cookies, and in general, these files help users move easily within it if you wish. These files can be used to "remember" the password and facilitate and speed up your access to some of the site's options.

These files are stored in the hard disk of your computer, knowing that the cookies used by our portal are encrypted, which makes them difficult to read for any third party.

## **Protection of personal information**

Your personal information will be available only to those in charge of the Riyadh Elm University website who need to know that information.

Your personal information will not be available for public viewing without your consent, and the personal information of site users will not be exchanged, sold, or transferred to any party without your prior consent.

Access to this information is available only to those specialists who provide services compatible with the nature of your interaction with our portal.